

Remote Education Provision

Information for parents

At Parkfield Community School we are passionate about our children doing their very best. Therefore, when children are absent from school because of long-term illness or self-isolation, we will ensure our children still have access to a broad and balanced curriculum whilst at home.

We will provide learning both online via Google Classroom (in the case of a year group bubble needing to isolate or for when individual children need to isolate) and as a paper copy as required (for children with no internet access). This will only be for children not attending school in circumstances related to Coronavirus.

We know that you will support us at home with this learning to ensure that your child is able to continue to access the curriculum alongside their peers.

What happens during the first day or two of isolation?

This time will be spent ensuring all children have access to online learning. Children will be sent home with login details for all online platforms that we use in school, as well as some work packs in some circumstances. Work will be available for children to complete through our online subscriptions until full remote learning is up and running.

How will the curriculum be taught online?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, PE and art lessons are provided using equipment that children will have at home. Maths lessons will be adapted so children can access the same learning without the resources we have in school and reading and writing lessons will be altered to allow children to work through them independently.

We will provide learning in the following subjects: maths, English (reading and writing) and topic, science, Personal Development education and art, as well as PE activities and suggestions.

Daily maths learning – a series of videos and activities for each day.

Daily reading learning KS1 – this will include daily word level work, phonics and sentence writing.

Daily reading learning KS2 - a text to read and vocabulary and comprehension activities over the course of the week.

Daily writing learning – this will be vocabulary, grammar and sentence level work as well as producing pieces of writing.

Weekly PD – a discussion-based activity.

Curriculum learning – this will be linked to the curriculum area children are learning about in school and may include history, geography or art.

Science learning - this will be following the curriculum area the children would have been following in school, using Developing Experts.

Please note - KS1 and KS2 children can access a variety of online teaching resources which we use in school, such as Accelerated Reader, Mathletics, Spelling Shed, MyOn and Developing Experts. **These can be accessed at any time.** Work is also posted on Google Classroom Daily for children to access. For children in EYFS, work will be posted on Tapestry and work packs will need to be collected from the school office.

What will a day of learning look like?

Every class has a timetable with online sessions through *Google Meets* for an online register and assembly in the morning and a story time at the end of the day. There are also drop-in sessions throughout the day for children to speak to their teacher about their learning. During the day, pre-recorded videos and tasks will be posted on Google Classroom for children to work through at their own pace. For EYFS, videos will be posted on Tapestry and accompanying work packs will be sent home.

The offered timetables are as follows:

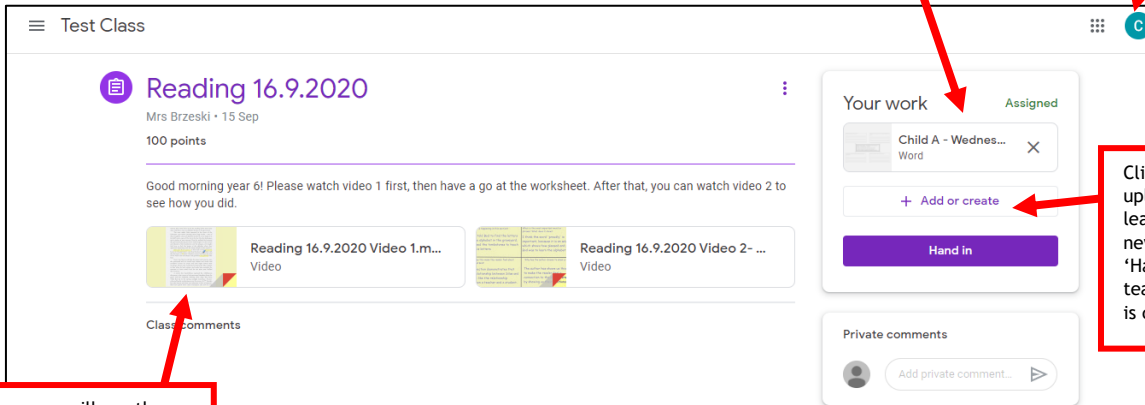
Year 1	9:30	11:00	1:00	3:00					
		 <i>Live!</i>	 <i>Live!</i>	 <i>Live!</i>			 <i>Live!</i>		
Year 2	10:30	11:30	1:00	3:00					
		 <i>Live!</i>	 <i>Live!</i>	 <i>Live!</i>	 <i>Live!</i>		 <i>Live!</i>		
Year 3	9:30	11:30	1:00	3:00					
	 <i>Live!</i>	 <i>Live!</i>		 <i>Live!</i>		 <i>Live!</i>			 <i>Live!</i>
Year 4	9:00	11:30	1:00	3:00					
	 <i>Live!</i>		 <i>Live!</i>	 <i>Live!</i>		 <i>Live!</i>			 <i>Live!</i>
Year 5	8:45	11:30	1:00	3:00					
	 <i>Live!</i>		 <i>Live!</i>	 <i>Live!</i>		 <i>Live!</i>			 <i>Live!</i>
Year 6	10:00	11:30	1:00	3:00					
		 <i>Live!</i>	 <i>Live!</i>	 <i>Live!</i>		 <i>Live!</i>			 <i>Live!</i>

More information about the learning provided by each year group is available on our website. Children are provided with an outline for the day, but we understand that it is not possible, or indeed healthy, for children to sit at a screen all day, therefore this is a suggested outline. We expect children in KS1 to complete at least 3 hours a day of learning and children in KS2 to complete 4 hours. This may be through watching pre-recorded videos, completing independent tasks or speaking to their teacher in live drop-in sessions.

What will the online learning look like?

Learning should be recorded online or in the exercise book with which your child has been provided. This can then be shared with teachers and teaching assistants using Google Classroom or via a photo sent to a dedicated home learning email address, olearning@parkfield.excelsiormat.org.

Your child's teacher will post work on Google Classroom with attachments such as videos of them teaching, reading or worksheets for you to complete.



Annotations:

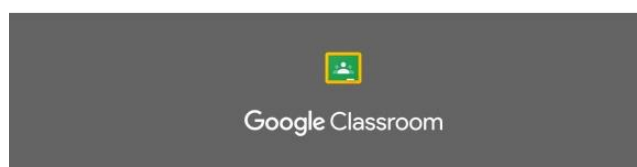
- Top right:** Click here to sign out of one account and log into another.
- Top center:** If the teacher has set a worksheet, it will be here.
- Bottom right:** Click 'Add or Create' to upload photos of your learning, or to create a new document. Click 'Hand In' to let the teacher know the work is complete.
- Bottom center:** Children can add a private comment if they are struggling with the work, and teachers can respond to help.
- Bottom left:** Here you will see the slides and videos the teacher has uploaded for you to look at.

How can you keep track of your child's learning?

If you have given us an up-to-date email address, we will set you as a guardian on Google Classroom. This means you will get daily or weekly summaries of any work your child has to complete. You can opt out of this at any time. Click 'Accept' in the email to start receiving summaries.

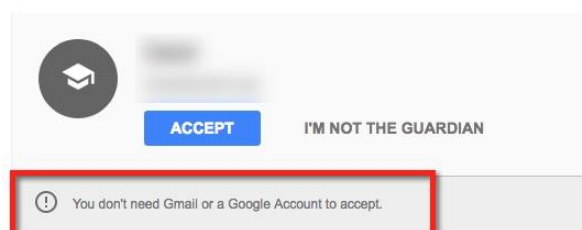
How will we monitor engagement and inform you of any issues?

Every day, in the live assembly, teachers take a daily register of children present. They will then begin making phone calls home to families to check on their wellbeing and see if they have any issues accessing the learning. Each child will be spoken to at least once a week, and during these phone calls we will also inform you if your child is not completing their lessons.



Melinda Waffle invited you as a guardian in Google Classroom

You'll get a weekly summary of Carol's progress with missing and upcoming work, and new teacher posts.



If you accept, your contact information will be shared with Carol, Carol's teachers and domain administrators, and applications they authorize for use with Classroom. [Learn more](#)

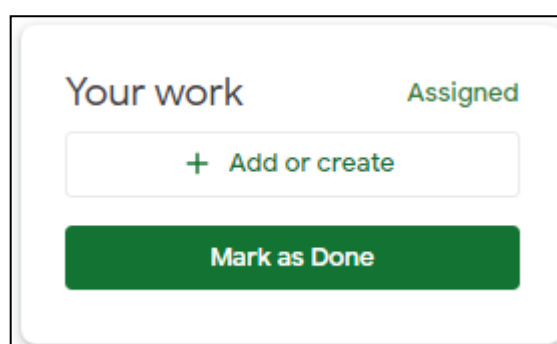
Forward to only those you trust. Anyone with this email may be able to accept the invitation.

What are our expectations for engagement and parental support?

There are many difficulties families are facing at home at the moment, and we do not expect you to spend all day teaching your child. Video lessons are provided so children can watch at different times, working around your schedules at home. We do ask that you set routines for your children and try to avoid them staying at a screen for long periods of time. This could be by ensuring they are not completing assignments late at night and reducing their screen time in the day by having regular breaks and getting fresh air.

How will we assess your child's progress?

Children will be assessed through their submitted assignments. They should be submitting at least four pieces of work a day, and these will be assessed depending on the subject. Some lessons will end with a quiz, after which children will receive a score. Others may have a written outcome, in which case teachers will check the children's work and write them a comment. Sometimes, teachers will feed back to the whole class during the assembly or drop-in sessions. All children will receive some form of feedback daily, as long as their work is submitted on time. If work is submitted past its due date, we cannot guarantee that it will be checked. Work completed on paper will need to be brought back to school for teachers to review and give feedback.



How are children supported to access the learning?

Paper-based learning is provided for children with SEN or EAL who struggle to access the online learning. This will be tailor-made to suit their needs. Children with additional needs will have regular phone calls to ensure they are coping with the change in routine.

Differentiated learning is also assigned to different children on Google Classroom. For some this may be texts that are easier for them to read, for others it may be entirely different lessons. The expectation is that all children are able to access learning that they are able to access and can be successful in completing.

If you have any issues with accessing online learning, please email olearning@parkfield.excelsiormat.org, and we will ensure your child's needs are met. If your child is not accessing online or paper-based work, school will contact you to offer support.

Remember all children have access to several paper-based resources to support learning, such as maths booklets, spelling booklets and reading books, as well as revision books that can be collected from the office:



If you need help with access to devices or the internet, let us know by emailing olearning@parkfield.excelsiormat.org or phoning school on 0121 464 1131. We may be able to lend you a laptop or a dongle for the time your child is not in school.

How can you ensure your children stay safe online?

All of our online learning platforms are restricted to children from our school, and no one is able to access them from outside our organisation. Nevertheless, children still need to be aware of who they are speaking with online. During this prolonged time of remote learning, it becomes normal to speak to others through a screen, and we need to ensure everyone is treating others with the same respect and courtesy that they would face to face.

We encourage children to complete their learning in a shared room where possible, as opposed to alone in their bedroom, so parents can monitor what they are doing. Devices provided by school have restrictions in place to ensure children can not access unsuitable material, but if you need help setting these restrictions on home devices please visit <https://www.internetmatters.org/parental-controls/> or <https://www.nspcc.org.uk/keeping-children-safe/online-safety/>.

Children will be interacting with their teachers and each other using *Google Meets*, but we encourage you to have discussions with them about any other social media they may be using.

- Ask them to show you which social media apps they use and what they like about them. Talk about how they use them and what makes them so engaging.
- Explain how you can use privacy settings to make sure only approved friends can see posts & images.
- Check if any of their apps have 'geo-location' enabled, sharing their location unintentionally.
- Show them how to report offensive comments or block people who upset them.
- Check 'tagging' settings so that when others are posting or sharing photos online, your child's identity is not revealed. Also, get people's consent before sharing photos.
- Encourage your child to come and talk to you if they see anything that upsets them.

Children should report anything that makes them feel uncomfortable by using the CEOP button, or by speaking to a parent or teacher.



Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If your child is self-isolating and the rest of their class are in school, they will be provided with learning online that reflects what is happening in the classroom. These lessons will not be pre-recorded, and children will need to work through them independently. They will also have access to a range of subscriptions provided by school (see below) to ensure they continue to learn at home. For longer isolation periods, feedback will be provided online. For shorter periods, feedback will happen verbally when your child returns to school.



If your child is isolating:

Call us on 0121 464 1131. Please let us know when you call if you have internet access or whether you require printed activities.

Do you have internet access?

YES

Log in to Google Classroom at www.classroom.google.com using your child's login details.

These can be found in their reading diary. If your child is in EYFS, you will need to access video lessons on Tapestry and pick up work packs from the office.

Each day lessons will be posted for children to complete by submitting work online or working on paper and uploading a photo.

Once you have uploaded your child's learning, the teacher will respond to you through a private comment. Please note that teachers will only respond to comments in school hours.

If you are unsure, contact school via email or telephone and a member of staff will offer support. You can also write a private comment to the class teacher on Google Classroom.

School will be phoning to make sure all is well if you are unable to complete learning online.

NO

Let us know if you need help with internet access or borrowing a device from school by phoning or emailing olearning@parkfield.excelsiormat.org

Ask a family friend to collect a learning pack from school and deliver it to you safely if possible. If not, let us know and we will post paper learning to you. Please note, this may take several days to arrive.

Use the exercise book provided by school to complete your learning.

You can take a photo of your child's learning and email it to the home learning email address, olearning@parkfield.excelsiormat.org.

Tips for home learning:

Schools often provide a structure in which children find reassurance and certainty. The loss of routine can make children feel unsettled. During a lock down or quarantine think about how you will structure your days. Stick to a regular get up times and bedtime and have time for learning and time for resting.

Home learning is tough - for children and for parents! Build in breaks and down time during the day. Talk to your child about their learning, their worries, their interests, their questions. Do some down time activities together - kick a ball, do some colouring, watch a film...

Relax into your routine and structure. If something doesn't quite go to plan, don't worry too much!



It is important to remember that no amount of resources or preparation will replicate what children will get in school. Please do get in touch with us here at school (either by phone 0121 464 1131 or using the email address: olearning@parkfield.excelsiormat.org) if you need any help with any of the tasks set by school.

We are aware that when in lockdown or quarantine you will be forced to juggle your other commitments - maybe work, caring for loved ones... Just do your best with home learning and ask for help if you are struggling.